COVID-19 RESOURCES – NORTH IDAHO

Issued by the Joint Business Service Providers

Bulletin #9 – May 22, 2020

Business & Community Leaders

Now that certain businesses have reopened, here are five things to consider:

- Businesses should maintain six feet distance for employees and customers.
- Any businesses that open should have sanitation protocols in place.
- Employers should continue telework where possible.
- Minimize travel.
- Out-of-state visitors should self-quarantine for 14 days.
- Gatherings of less than ten people can be held with a plan for social distancing.

*New information titles are in bold, purple font.

Need to Know

- CDC Reopening Guidelines: <u>click here.</u>
- SBA Releases New Paycheck Protection Program (PPP) Report

The U.S. Small Business Administration (SBA) released an updated <u>Paycheck Protection Program</u> (PPP) Report detailing total data from both rounds of PPP funding through May 16.

Gov. Little extends cash grants to self-employed
 Self-employed individuals economically impacted by COVID-19 now may be eligible to receive up to \$7,500 in cash support

Census 2020

The 2020 Census is happening now. You can respond by phone, at home or online.

Census data determines the distribution of federal funds used for schools, hospitals, roads, public works, and other vital programs.

As operations resume in Idaho, we are focusing on areas that do not receive mail at their home residence. These include homes that only receive mail at a PO Box. Residences that do not receive mail at their physical address are referred to as Update Leave (UL) areas. Click here for a map of Update Leave areas.

through the Idaho Rebound cash grants for small businesses. Apply for the Idaho Rebound cash grants at by <u>clicking here</u>

• U.S. Treasury Website - click here.

The <u>www.treasury/coronavirus</u> website was updated. You can find the debt forgiveness application here: <u>Click here</u>.

- Small businesses can access 30-day supply of PPE as state opens for Stage 2 of Idaho Rebounds plan Saturday
 Governor Brad Little announced today that small businesses have a new resource to access masks, gloves, and sanitizer as the state enters Stage 2 of the four-stage Idaho Rebounds plan to safely and responsibly open Idaho's economy.

 Idaho small businesses can obtain a 30-day supply of personal protective equipment (PPE) for their employees and patrons by clicking here.
- Small Firms Report more success with second-round Paycheck Protection Program The second round of Paycheck Protection Program (PPP) funding to help small businesses affected by COVID-19 economic disruption is lasting longer and appears to be doing a better job of going to the people it's intended to help than the first round did.
- Gov. Brad Little announced on April 24 that he has created a public-private task force to design a COVID-19 testing strategy for Idaho. <u>Idaho forms COVID-19 coronavirus testing task force</u>
- Idaho Rebounds: Our Path to Prosperity.

 May 1, 2020, Idaho moves into the first phase of "Idaho
 Rebounds: Our Path to Prosperity." To view the details of which
 businesses can reopen in this phase, please click here. For an
 easy-to-read matrix from the Sun Valley EDC, on what's allowed
 at each phase, please click here. (On the webpage, go to the
 right column, under "Additional Information."
- Idaho Launches \$300 Million Small Business Grant Program for Idaho small businesses who have not received an SBA PPP funding or received less than \$10,000. The criteria and process to apply will be made available at Rebound.Idaho.Gov on May 5 at 9 a.m. MDT. Applications will be accepted starting May 11. The Idaho State Tax Commission will facilitate the applications. To apply, small businesses must create a Taxpayer Access Point (TAP) account through the Tax Commission if they do not already have one. Small businesses are encouraged to create a TAP account as soon as possible. Information on creating such an account is available <a href="https://example.com/here-new-market-new-marke
- Idaho Primary Election will be conducted entirely by mail.
 Ballots must be returned to the County Clerk by June 2nd.

You need to request a ballot for this election, even if you're already registered to receive ballots by mail. To request your absentee ballot for the primaries, <u>please click here</u>.

- **Federal Tax Day is July 15**: Treasury & IRS extended the filing deadline and tax payments. For information, please <u>click here</u>.
- **Idaho Tax Day is June 15**, one month ahead of Federal tax filing. For information, please <u>click here</u>.
- **Idaho Codes** is an online, self-paced, computer science course that teaches students in grades 7-12 how to build websites and develop HTML, CSS, and JavaScript. No prior coding is required. All students can access the curriculum. The course is \$200, but thanks to generous donations, the first 1,000 students can register for free. For more information, please click here.
- Surveys to Help us Help You.
 - Ongoing Idaho SBDC survey since March 18th assessing the impact of COVID-19 on small business. To take the short survey, <u>please click here</u>. To see the findings of the survey, <u>please click here</u>.
 - Post Falls Chamber Members Survey. Please take a moment to take the survey if you're a PF Chamber member. Your input is important. For the link to the survey, <u>please</u> click here.
- These three wonderful non-profit organizations are providing funding for the most vulnerable in our region. To learn more about these programs and to donate, please check these links:
 - Idaho Community Foundation
 - Innovia Foundation
 - CDA Covid-19 Relief Fund

Economic Relief

 SBA Releases PPP Loan Forgiveness Application and Detailed Instructions

The SBA, in consultation with the Department of the Treasury, released the <u>Paycheck Protection Program (PPP)</u> <u>Loan Forgiveness Application</u> and detailed instructions for the application.

 Coronavirus Food Assistance Program (CFAP)- Farmers and Ranchers

Payment structure and how agricultural businesses can apply for assistance, please visit <u>here</u>

Idaho Rebound Cash Grants for Small Businesses

Idaho small businesses are the lifeblood of our communities and the backbone of our state's economy. In response to the required business closures of the COVID-19 outbreak, the State of Idaho will facilitate Idaho Rebound Cash Grants for Small Businesses from Coronavirus Relief Fund (CRF) dollars. Funds will reimburse small businesses the costs of business interruption caused by required closures.

- Total Program: \$300 million (24% of total CRF award)
- Individual Business Grant: up to \$10,000
- More than 30,000 Idaho small businesses supported
- Subject to qualification
- Targeted to those small businesses that did not receive the Paycheck Protection Program or received less than \$10,000 through this program
- All individual grants will be reported on <u>Transparent.Idaho.Gov</u>
- CARES Act. SBA Paycheck Protection Program (PPP). This is the program that may be forgiven, if funds are used for payroll for 8 weeks, rent, mortgage interest, and utilities, February 15, 2020 to June 30, 2020. This loan is through an SBA-approve bank. For additional details, please click here. For an easy-to-understand power point summary of the CARES Act, Round 2, please click here. (On the webpage, right column, under "Additional Information."). Additional funding for the PPP was approved on 4/24. Continue to check with your banks on the status of your application
- CARES Act. SBA Economic Injury Disaster Loan Emergency Advance (EIDL). This loan advance will provide up to \$10,000 of economic relief to businesses that are currently experiencing temporary difficulties. This is also potentially forgivable. For information, please click here. An additional \$10B for EIDL advances and \$50B for loans was approved on the latest bill. This is a direct application via the SBA website. Continue to check the website and your emails for the status of your application
- **CARES Act. SBA Debt Relief.** SBA debt relief for existing loans, and loans approved prior to September 27, 2020. 1) SBA will automatically pay the principal, interest, and fees of current 7(a) loans for a period of six months.
 - If interested in a new loan, check with PACNI or your SBAapproved bank for deadlines.
- Other SBA, USDA & RLF Loan Programs. Micro Loans from \$1,000 to \$25,000; IRP/USDA Loan Program; RLF Loan Program;

- SBA 504 Programs. Loan programs that existed prior to the COVID-19 pandemic. For more information, please click here.
- SBA information in Spanish, please click here.
- **Save Small Business Fund,** a grantmaking initiative funded by corporate and philanthropic partners, providing \$5,000 in one-time, supplemental cash grants to employers across the US, with 3-20 employees in economically vulnerable communities. Limited funds. To learn more, please click here.
- Main Street Lending Program. The National Law Review has a write-up detailing the Federal Reserve's Main Street Lending Program. Small and medium businesses are eligible up to 10,000 employees or up to \$2.5B in revenue. This is NOT a forgivable loan. For additional information, please click here.
- Yelp's Covid-19 Response and Support for Local Businesses.
 Yelp announced \$25 million in relief, primarily focused on
 supporting independent local restaurant and nightlife
 businesses, in the form of waived advertising fees, and free
 advertising, products and services during a limited period. For
 additional information, please click here.
- **Hagadone Media Group Grant.** A grant program has been created built on matching advertising funds to assist locally owned businesses during these challenging times. The grant is available up to \$10,000 of matching advertising each month. Restrictions apply. For more details, please click here.
- **Business for All Grant.** Apply for grants up to \$50,000 to support business growth, including a \$10,000 emergency COVID-19 Business for All Grants to help small businesses in crisis. Funds are limited. For more details, please click here.
- Additional State and Federal Programs. For details and links on the following funding programs included in last week's BSP Info Sheet #4, Issued 4/17/2020, please click here. You can also find copies of earlier Joint BSP Info Sheets in the same site.
 - CARES Act. SBA Express Bridge Loans
 - CARES Act. SBA Debt Relief for existing SBA loans
 - CARES Act for Individuals- stimulus checks
 - SBA Disaster Loans
 - PACNI Loan Deferrals
 - Employer Tax Credits for Covid-19 Paid Leave
 - Idaho Unemployment Benefits
- **Avista Assistance.** If you're experiencing economic hardship due to the unprecedented challenges of the COVID-19 pandemic, Avista encourages you to contact their office at (800)

227-9187 to discuss how they can help, or you can also log in to your account to choose the best plan for you.

InlandBizStrong, powered by Avista, launches May 1st

This is a business resource website for North Idaho & Eastern Washington. The website states:

"Our entire community is making extraordinary sacrifices to protect the most vulnerable among us. We want to do everything we can as local business advocates to ensure easy access to the resources your business needs at this difficult time."

Fill out the confidential questionnaire on the website to get to the resources unique to your business. For more information, please click here.

Virtual Town Hall. North Idaho COVID-19 Business Leaders Call with different topics and speakers each week. Scheduled for Fridays at 2:00pm. For Zoom Meeting information and updates on the call, <u>please click here</u>. To listen to previous calls, <u>please click here</u>.

Events & Services

Legislative Update-A Zoom Online Meeting

As IEDC continues to engage Congress and the administration regarding much needed resources for our economic recovery click here

- IEDC Webinar Hazard Mitigation: Strategies and Funding-Free Webinar on the role of hazard mitigation planning in your community's economic resilience. Register
- Apple is offering student-lead training for anyone working/learning from home. Please follow the link below to learn more. <u>Click here</u>
- Revive Your Business A Zoom Online Meeting
 Respond to the COVID-19 challenge with an effective strategy.

 Revive your business with active goal setting, improving execution, capturing, and preserving cash, and positioning your business for the recovery.
 - Pivot your business to the market change
 - Capture new markets
 - Leverage digital marketing to target felt needs
 - Strategically manage overhead
 - Improve cash flow

Presenters: Warren Mueller–Business Coach; Jamie Morgan–Marketing Coach; Bill Jhung–Business Coach. To register for the seminar, please click here.

Amazon Small Business Academy - Upcoming Small Business Course for Your Members

This June, in partnership with Amazon, NACCE (National Association of Community College Entrepreneurship), and local organization Tinderbox Marketing, North Idaho College will be one of the first college's in the nation to be launching Amazon Small Business Academy. Amazon Small Business Academy was developed to help brick-and-mortar or product-based small businesses better utilize Amazon as a selling platform as part of their sales mix, and dives into how to get set up as an Amazon Seller, utilize tools such as Fulfillment by Amazon, and understand how to best utilize one of the world's largest E-Commerce platforms to expand their company. Register here or additional information can be found on Facebook.

Compliance and Risk Management Considerations during the COVID-19 Pandemic

Excellent compliance & risk management resource as you adapt your business for COVID. Click here

Back to Business Playbook: Compliance and Risk Management Considerations during the COVID-19 Pandemic

• Submit your business information and we'll get it up on a special page for everyone to see.

A collaborative effort between the:

- The Coeur d'Alene Convention & Visitors Bureau
- the Coeur d'Alene Chamber,
- the CDA Downtown Association,
- and the Coeur d'Alene Press

We have created a page that will list your business name, phone number and website so that locals and future tourists will know who is open for business. <u>SUBMIT YOUR BUSINESS</u> INFORMATION

• Help Close the Digital Divide for Idaho

Let's ensure that every Idaho student has an equal opportunity to learn during this crisis. Idaho Business for Education's (IBE) Community Activation Project: One Idaho - Every Student Matters is collecting devices and distributing laptops to students throughout the state to help them complete their schoolwork. Information available here.

Hayden Chamber. In Case You Missed It Get Your Transfer Questions Answered

Recording available here.

- Panelists from three schools answer questions about how and when to transfer. Learn about bachelor's degrees, paying for school and more.
- CdA Chamber Virtual Upbeat Breakfast. May's Virtual Upbeat Breakfast is presented by the Coeur d'Alene Convention and Visitor Bureau and sponsored by the Coeur d'Alene Casino. This month's speaker will be Laura Stensgar, CEO for the Coeur d'Alene Casino. <u>REGISTER</u>.
- CdA Chamber Virtual Upbeat Breakfast. In case you missed, listen to Lora Whalen, Panhandle Health District; Sheriff Wolfinger, Federal Disaster Coordinator; and Mark Tucker, United Way, present on the state of our region related to Covid-19. To learn more, please click here.
- Hayden Chamber Virtual Breakfast. In case you missed it, listen to Dr. Stephen Cook, Superintendent of Coeur d'Alene School District #271, present on the Education Outlook. To learn more, please click here.

Employer Resources

The following are links and resources for "Reopening your Business and Creating a Safe Work Environment" They range from a 10-point guide from OSHA to a comprehensive list of action items to keep your employees, suppliers, and customers safe. To download a Word version of the guidelines, please click here. (Look under "Additional Information" on the right column –Reopening and Safe Work Guidelines 04/24/2020.)

- Inland Biz Strong NOW INCLUDES NORTH IDAHO!
 Tailored resources specific to help businesses mitigate economic challenges due to COVID-19. This new digital tool helps determine which local, state, and federal programs are available based on information they select for their business. Access the tool online by following this <u>link</u>.
- Idaho Dept. of Health & Welfare. To support Idaho's workforce who need child care during the COVID-19 pandemic, the Idaho Child Care Emergency Grant is providing child care business owners with the means to open or reopen and continue operating. These funds can be used to cover eligible expenses incurred for months open and providing childcare, during March 2020 through July 2020.
- Ideas to consider to maintain a safe work environment.
 Source: Tips for Manufacturers, <u>www.ogletree.com</u>; OSHA Guidelines, 10-steps
 - To view the original article, please click here.

OSHA's Ten Steps to Reduce Exposure to Coronavirus for a Safe Work Environment

- To see the OSHA10-Step Guidelines poster, please click here.
- To view the CDC Coronavirus Fact Sheet about how it spreads and how to prevent transmission, <u>please click here</u>.

Reopening & Operating Your Business with a Safe Work Environment

Source: A local existing business, information has been modified to be more generic

 To view this guideline, <u>please click here</u>. On the right column, click "Reopening and Safe Work Guidelines."

Other Resources to help you develop guidelines for a safe work environment

- OSHA Publications: <u>Guidance on Preparing Workplaces for COVID-19</u>.
- National Restaurant Association Reopening Guidance
- National Retail Federation Operation Open Doors
- National Association of Home Builders Job-site Safety and Record-keeping Guidance
- Recommended Guidance for Businesses
- Guidance for Childcare Providers
- Wynn Las Vegas Health & Sanitation Program
- OSHA: Key OSHA standards for COVID-19
- US Chamber of Commerce Foundation: <u>Workplace Tips for Employees</u>
- Emergency Prevention Measures for Physical (Social)
 Distancing in Food Manufacturing Facilities as Related to
 COVID-19 (updated March 26, 2020: Source: Food Northwest)
- CDC Safety Video to Stop the Spread of Coronavirus in Construction Zones can be found here and another here.
- U. S. Department of Labor COVID-19 and The American Workplace. The Site contains:
 - <u>Temporary Rule:</u> Paid Leave under the Families First Coronavirus Response Act
 - Fact Sheets: FFCRA- Employee: English and Spanish
 - Fact Sheets: FFCRA- Employer: <u>English</u> and <u>Spanish</u>
 - Families First Coronavirus Response Act (FFCRA or Act): Posters: <u>English</u> and <u>Spanish</u>

• Sample Forms and Communications for Employers

- Employee Leave Request Form
- Sample Employee Questionnaire
- Sample Telecommuting Policy
- For additional sample forms, please click here.

- Thank you, Murray Group for sharing these samples.
- Webinar that discusses the expanded tuition benefits under the CARES Act and how it has impacted employers and employees alike. To see the webinar, <u>please click here</u>. To get a copy of the slide deck, <u>please click here</u>. Thank you, Advanced Benefits for sharing these links.
- Employment Law Alerts related to COVID-19 for March 30, 2020 to April 15, 2020. This link consolidates and highlights key federal, state, and local updates impacting our businesses. For more information, please click here. Thank you, Witherspoon Kelley for sharing this information.
- For additional business and employer guides, please see the following links:
 - Interim Guidance for Businesses and Employers
 - Information for Communities, Schools, and Businesses
 - Environmental Cleaning and Disinfection Recommendations
 Community Facilities
 - Guidance for Preparing Workplaces for Coronavirus
 - OHSA Resources for Workers and Employers on COVID-19
 - Get Your Workplace Ready for COVID-19
 - Risk Management for COVID-19
 - Disinfectants for Use Against COVID-19

Sourcing, Supply Chain & Research

Please check the SWIMA link regularly, they are continuously adding new sourcing information.

- Sourcing Request for Medical Equipment Production and Supplies. If you have machinery and capacity, <u>please click here</u> to find out more or go to <u>www.swima.org</u> for all known sourcing and products request.
- On a larger scale, the <u>National Association of Manufacturers</u> and <u>Business Roundtable</u> have joined forces to address Critical Shortages. To learn more and complete the survey sourcing capacity, <u>please click here</u>.
- National Institute of Health (NIH) 3D Print Exchange. To see designs for PPE and devices in support of the Covid-19 public health emergency, <u>please click here</u>.
- **Idaho PPE Exchange (IPX).** New site focused on connecting producers and those in need for small quantities. To learn more, please click here.

- **Idaho TechHelp** is a part of the National Manufacturing Extension Partnership (MEP). They can assist manufacturers with most business operations and workforce needs, including product design and development, food manufacturing & safety, plant operational issues, business continuity, supply chain issues, and supplier scouting/matchmaking. They encourage you to call them for assistance. To learn more, please click here.
- Listing of other agencies looking for vendors and suppliers.
 To see last week's list of that includes FEMA, NIH, and others, please click here. (This links you to BSP Joint Info Sheet #4, Issued 4/17/2020)

Articles & Videos

- Governor Little Press Conference regarding Idaho
 Rebounds: Stage 1: Press Conference available here.
- Idaho Economic Forecast: attached is complete forecast report and link can be found here.
- Measuring Economic Development Impact and Storytelling -Best Practices to Gain Grant Dollars.
- Economic developers are so focused on improving their communities that reporting and measurement often get lost in the shuffle. On Friday, we'll learn how to build a narrative on your efforts and win more grant dollars. <u>Registration available</u> here.
- Guide to Conquering A Business Crisis. Discusses Cash
 Management, Pricing and Cost Containment, Supply Chain
 Management, and Marketing. Idaho SBDC. To see the guide,
 please click here. (Right column, under "Additional Resources.")
- How to Lead When Nobody has a Map. By Sam Walker, Wall Street Journal. April 25, 2020. To read the article, <u>please click</u> <u>here</u>. (Right column, under "Additional Resources.")
- Crisis Management for Leaders. A Five-Part Video Series. From the Harvard Business School. To see the series, <u>please click here</u>.
- Cross Border Restrictions and Economic Stability: Issues in the Pandemic. Covers issues on International Trade, Customs and Tax; US Immigration; and Understanding the State of the Cross-Border Region. Webinar Summary from PNWER (Pacific NW Economic Region). April 2020. To see the summary, please click here.
- Rapidly forecasting demand and adapting commercial plans in a pandemic. Source: McKinsey Reports. April 2020. To read the article, <u>please click here</u>. (Right column, under "Additional Resources."

What You Can Do

- CDA Curbside Pickup. To learn more, please click here.
 - 1) Choose a restaurant and place your order;
 - 2) Arrive at your location and park curbside;
 - 3) Call to inform staff that you are there and to let them know you want it delivered in the trunk, back seat or wherever; and,
 - 4) Your order will be delivered to your car while maintaining standard sanitary and social distancing procedures.
- **Support Local Gems.** Please continue to support this program to preserve the small businesses in our communities. You can help by shopping online, purchasing gift cards, ordering food via take-out or delivery, writing an online review, posting a supportive message for their favorite businesses on social media, or just saying thank you to a business in their community. To learn more, <u>please click here</u>.
- Health Heroes Fund. Will help with Kootenai Health and its employees during this challenging time. Some of these needs include: additional supplies, staffing hours and purchasing specialized equipment –including the "storm trooper helmets" which cost \$1,000 each. We only have 26 of these helmets at KH. According to Trevor Bober, Director of Supply Chain Operations, "Our biggest challenge is the unknown. Not knowing what will happen next, and then trying to fill that gap." To donate to this fund, please click here.
- Homemade masks. A big Thank You to those who have already generously donated. Masks are still needed by both Kootenai Health Foundation (whose aim is to provide each staff member two homemade masks and the Kroc Center (who donates mask to local nursing care and assisted living facility centers). To learn more about how you can help, please call the KH Foundation at (208) 625-4438 or email foundation@kh.org or call the Kroc Center at (208) 667-1865.

Other Resources

Local Resources

- Panhandle Health District Covid-19 Information
- Kootenai County Covid-19 Updates
- CDA Chamber Covid-19 Updates
- North Idaho Covid-19 Relief Fund
- Idaho Community Foundation
- Innovia Foundation

United Way of North Idaho

State Resources

- Governor's Office: Covid-19 Webpage
- Idaho Small Business Development Center (SBDC)
- Idaho Commerce, Covid-19 Resources
- Idaho Travel Advisories
- <u>Idaho Unemployment Benefits</u>
- <u>Idaho TechHelp</u>

National Resources

- <u>Families First Coronavirus Response Act:</u>
 <u>Employer Paid Leave Requirements</u>
- CARES Act
- Small Business Administration (SBA)
- <u>US Department of Treasury Covid-19 Action</u>
- IRS Coronavirus Tax Relief & Economic Impact Payments
- SBA Small Business Guide for Covid-19 Relief
- SBDC Small Business Covid-19 Resource Guide
- USDA Rural Development Covid-19 Measures
- FDIC Guide for Banking Institutions & Consumers
- <u>JP Morgan Chase Philanthropic Grants</u>
- NIST Manufacturing Extension Partnership (MEP)
- US Chamber Coronavirus Small Business Survival Guide
- US Travel Association Covid-19 Resources
- <u>US Senate Committee on Business & Entrepreneurship Paycheck</u> <u>Protection Program</u>
- Senator Risch's Office: Guide for Navigating Covid-19 Resources
- <u>IEDC (International Economic Development Council) Covid-19</u>
 Stimulus Bill
- Centers for Disease Control (CDC)

Idaho Congressional Delegation:

US Senator Mike Crapo

610 Hubbard St., Ste 209 Coeur d'Alene, ID 83814 Local Contact: Julie Smith juli smith@crapo.senate.gov

US Senator Jim Risch

610 Hubbard St., Ste 213 Coeur d'Alene, ID 83814 Local Contact: Sid Smith sid_smith@risch.senate.gov

US Congressman Russ Fulcher

1250 W Ironwood Dr, Coeur d'Alene, ID 83814 Local Contact: Tim Kastning <u>Tim.Kastning@mail.house.gov</u>

Joint Local & Regional Business Service Providers

Coeur d'Alene, Post Falls, Hayden & Rathdrum Chambers of Commerce
NIC Venture Center & Workforce Training * Avista Utilities * Idaho SBDC-Cd'A Office
Panhandle Area Council of North Idaho * Innovia Foundation * United Way of North Idaho
Inland NW Partners * Cd'A Area Economic Development Corporation/Jobs Plus, Inc.